

Employability Development Plan (EDP)

Client Name: _____ Date: _____

Birth Date: _____ SSN: _____

The purpose of this Employability Development Plan is to meet the goal of employment through specific action steps. Clients are required to follow the steps developed in the EDP. Clients must participate in work activities and/ or other activities developed in this plan that will promote self-sufficiency. If there are any changes to be made, the client must contact ONC's 477 Department in a timely manner to ensure success in the program.

Are you currently employed: Yes No If yes ,
where? _____ How long? _____

Highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16
GED Vocational

High School Graduates:

I received my: High School Diploma
Certificate of Attendance (not a Diploma)

Participant must sign the bottom of this form.

What is/ are your short-term employment goal(s)? _____

What is/ are your long-term employment goal(s)? _____

STEPS NEEDED TO ACHIEVE SELF-SUFFICIENCY

Work Activities Employment	Education/ Training Needs	Other Activities
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Life Skills Instruction
<input type="checkbox"/> Job Search	<input type="checkbox"/> GED	<input type="checkbox"/> Parenting Skills Workshop
<input type="checkbox"/> Volunteer Work Experience	<input type="checkbox"/> Adult Vocational Training	<input type="checkbox"/> Childcare Assistance
<input type="checkbox"/> SYETP	<input type="checkbox"/> Literacy Improvement	<input type="checkbox"/> Childcare Provider
<input type="checkbox"/> On-The-Job Training	<input type="checkbox"/> Numeracy Gain	<input type="checkbox"/> Job-Related Tools/Clothes
<input type="checkbox"/> Job Readiness Assessment	<input type="checkbox"/> Job Skills Training	<input type="checkbox"/> Substance Abuse
		And / or Treatment
<input type="checkbox"/> Employment Counseling	<input type="checkbox"/> Higher Education	<input type="checkbox"/> Other: